



**REQUEST FOR A/C, UNIT MODIFICATION,
FLOORING SPECIFICATION AND/OR
WINDOW TINTING**

Date of Request: _____

Name of Owner: _____ Unit No.: _____

Request For Authorization To Install Air Conditioning: Number of A/C: _____

For the following room(s): _____

(Initial) I have read the following specifications and agree to comply.

1. A/C units cannot exceed 12,000 BTU's and 110 volts.
2. A/C units must be window mounted. Through the wall type, LOW Noise, Non-Drip (Self Evaporation)
3. A/C units must be flush mounted. Cannot protrude more than one inch (1").
4. A/C units must have bronze grill and the plywood fascia (if any) must be painted dark brown to preserve the exterior appearance. (Rust-Oleum/Semi-Gloss/Protective Enamel (Bar Code 7754/Anodized Bronze)

Request For Unit Modification/Flooring Specification/Window Tinting:

Description of Work and Location: _____

Work plan submitted.

1. **Flooring** must meet Craigsides Flooring Specifications.
2. **Window Tinting** required to use one of the following:
 - a. Option 1: 3M-Night Vision 25-Sun Control Film, to be installed by Authorized Dealer
 - b. Option 2: Huper Optik, Huper Ceramic 30, Nano-Ceramic Window Film
3. Owners are required to use Licensed Plumbers and Licensed Electricians.
4. During renovations and upgrades to plumbing fixtures, when a shower valve is capped off at the showerhead or spout, make sure the screwdriver stop on the hot side is turned off to eliminate crossover from hot to cold / cold to hot.
5. Board approval does not constitute a warranty of the fitness of the work or its compliance with applicable building codes. The Board of Directors, the Association of Owners and their agents and employees are not responsible for ensuring the integrity or soundness of approved modifications or for ensuring compliance with applicable building codes, permitting and other governmental requirements. Owner shall obtain all required governmental permits.
6. Flooring Installation approval is subject to having sound abatement material. Owners at their discretion should consult with their flooring specialist for best product for sound abatement for their type of flooring. If sound abatement material that is installed is not adequate, owner is responsible and liable for the quiet enjoyment for the unit(s) below. The approval by the Board of Directors is not an assurance or guarantee that noise will not be transmitted to other unit(s) located beneath or adjacent from the unit where such flooring was installed.



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Bathroom & Kitchen Modification Requests Owners Requesting Approval of Bathroom and/or Kitchen Modifications (new shower, tile counters, cabinets, flooring, etc.)

Please note that if there is a future plumbing retrofit project that will require removal of unit owner's shower/flooring and/or cabinets, etc., the removal and replacing of owner's finished surfaces will be the owner's responsibility and expense.

514B-137 Upkeep of condominium "The association shall not be responsible to pay the costs of removing or replacing any finished surfaces or other barriers that impede its ability to maintain and repair the common elements."

Exterior Window Walls Modification Policy

Owner shall submit drawings and specifications for any modifications to the exterior building window walls for review, at Owner's expense, by a licensed Architect or Structural Engineer. Modifications shall match the existing Kawneer window wall system in materials, color and construction. Owner shall submit Architect/Engineer reviewed and approved plan to the Building Manager a minimum of 2 weeks before a scheduled board meeting for board approval. Owner will provide proof of Honolulu C&C building permit or waiver to the building manager prior to commencing work. Owner shall provide Contractor Insurance Declaration sheet to the Building Manager prior to commencing work.

Licensed Architects in Hawaii

<http://www.aiahonolulu.org/search/custom.asp?id=1668>

Signature of Owner: _____

Date: _____

Print Name: _____

Title: _____

Date Action Taken By Board of Directors: _____

_____ Granted. Restrictions (if any): _____

_____ Denied.
Association Manager: _____



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